

## Truman Council Minutes

The regular meeting was duly held by electronic means remotely via Zoom on the 5th day of October 2020 at 5:30 o'clock P.M.

Present: Mayor Lynn Brownlee, Councilor Kathy Hendricksen, and Councilor Brian Nickerson

Staff present: City Clerk Brenda Nielsen, Deputy Clerk Thea Boesch, Brent Brown Utility Foreman, Chief Jobe, and John Bosshart Street Department

Mayor Lynn Brownlee presided over the meeting, opening with the Pledge of Allegiance.

No comments made during community public comment.

Truth N Taxation hearing date was discussed for December 7, 2020 at 6pm at the Truman Fire Hall.

**Motion Made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendrickson and motion carried to set the Truth N Taxation Hearing Date for December 7, 2020 at 6pm at the Truman Fire Hall.**

### Utilities

Brent Brown discussed the repairs at CFS for the Day plumbing quote and the work needing to be done. He discussed the old-line issues & having to install a new line to connect them to the main line.

**Motion made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendricksen and motion carried to approve the quote for \$4,971.00 for Day Plumbing quote for the water line installation.**

Discussion took place around the Beemer CFS bill and paying for the invoice out of the electrical reserves. The discussion took place around repayment through budget and a possible infrastructure fee line item on the utility bills. **Motion made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendrickson and motion carried to pay Beemer invoice of \$68,611.89 out of the electric reserves with discussion tabled for the repayment of the electrical reserves until all the councilor's are present for discussion.**

Brent discussed the skid quote to the council with State bid pricing through GDF in Windom with attachments. John Deere is still working on their quote. The cost will be split between four departments Electric, Water, Sewer, and Streets. The Utility department will sell the small John Deere tractor and replace it with the proposed Skid Steer. He will work on getting a fair market value and use public for sale sites to increase interest and to get best value.

Brent discussed the JA Consulting company and progress of the meter changeouts. They have about 60-70 left to install on their next visit even with the last-minute cancellations we had due to COVID quarantines. They will be back on the 16<sup>th</sup> and 17<sup>th</sup> of October to install the rest of the meters.

Brent discussed the electrical demand customer bill corrections. A meter class had an error in the calculation with a decimal error. Eleven customers were affected, going to correct the bills and then send new billing out with corrections over the last 4 months. Brent discussed he will contact customers prior to sending out the billing corrections and will work with the customers.

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### Police

Chief Jobe discussed the hiring of Part-time officer Parker Stevens. He currently is employed part-time with the Martin County Sheriff's Department. With having his psych evaluation recently done,

there is no cost to the city in hiring him. **Motion made by Councilor Kathy Hendricksen, seconded by Councilor Brian Nickerson and motion carried to approve the new hire of Parker Stevens for a part-time officer position.**

Chief discussed the safe in the old city office and needs it moved out of the office. He also discussed his concerns with the planters being stored in the old police station as he needs to use that for storage for evidence since the county needs us to take the evidence they have been holding for the department.

#### Cleaning Position

Discussion took place around the cleaning proposals from STEP INC, Tina's Total Clean, and SWI Janitorial LLC. **Motion made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendricksen and motion carried to hire STEP Inc at \$15 per hour to clean the city buildings as proposed in the STEP proposal on a month to month agreement.**

#### MN Para Transit

Discussion took place around the lease and appropriate market rent for Truman. MN Para Transit per an email was requesting to be reimbursed for improvements they have done within the building. The original contract verbiage states any improvements are done at renter's expense and upon leaving becomes the property of the City. The roof does need repairing. Fairmont Roofing was out to look at it to prepare a quote for repairing and replacing the roof. **Motion made by Councilor Kathy Hendricksen, seconded by Councilor Brian Nickerson and motion carried to approve the three month extension to the MN para Transit lease contract at current pricing of \$650 monthly including utilities ending 1/31/2021.**

#### Bau Property

Discussion took place around the Asbestos report findings Darold's Inspections, LLC preformed for the City. **Motion made by Councilor Kathy Hendricksen, seconded by Councilor Brian Nickerson and motion carried to pay Darold's Inspections LLC invoice in the amount of \$721.20 for the Bau property asbestos inspection.**

#### Resolutions

**Motion made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendricksen, and motion carried to approve Resolution No. 2020-19, Resolution No. 2020-20, and Resolution No. 2020-21.**

##### **Resolution No. 2020-19**

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##### **Resolution No. 2020-20**

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##### **Resolution No. 2020-21**

Resolution Accepting Donations

**Motion made by Councilor Kathy Hendrickson, seconded by Councilor Brian Nickerson and motion carried to approve Resolution No. 2020-22.**

**Resolution No. 2020-22**

Resolution appropriating CARES FUNDS for COVID Expenditures

**Motion made by Councilor Kathy Hendrickson, seconded by Councilor Brian Nickerson and motion carried to approve Resolution No. 2020-23.**

**Resolution NO. 2020-23**

Resolution appointing Election Judges for the 2020 General Election

Minutes

**Motion made by Councilor Kathy Hendricksen, seconded by Councilor Brian Nickerson, and carried to approve the minutes from the Regular Council meeting on October 5, 2020 with the approved changes.**

Utility & City Claims

**Motion made by Councilor Kathy Hendricksen seconded by Councilor Brian Nickerson and motion carried to approve the utility claims.**

**Motion Made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendricksen and motion carried to approve the City Claims.**

Discussion took place around the rebate program and the need to review the program wording.

New Business

Phil Kanning called and would like to have the cemetery repaved. His family would like to pay for all or part of it depending on cost. John Bosshart is working on getting quotes to the work for further discussion with Phil.

Councilor Kathy Hendricksen expressed concerns about COVID liability with renting the community building. The clerk stated she was already working on the issue and creating a new form for renting the community building to better protect the city from liabilities.

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Councilor Kathy Hendricksen expressed concerns with elections signs placed in the boulevard and signs on the light poles. She stated the Law states they cannot be placed in the boulevard. Chief Jobe will follow up with the issue.

Councilor Brian Nickerson discussed properties looking like they need to be mowed. If no follow up from resident after the mowing letters have been sent, then we need to be more proactive and get them mowed so the community looks better.

Councilor Kathy Hendricksen expressed concerns about a parked trailer and white car west of her house being parked too long violating the ordinance. Chief Jobe will follow up with the concern.

Mayor Lynn Brownlee discussed placing a garbage can on the north side of the shelter house in Graf park between the basketball courts.

Mayor Lynn Brownlee expressed concerns about the intersection by Terry Bentley's house and was wondering about installing a 4-way stop. Chief Jobe will monitor the intersection more closely to evaluate the concerns the mayor expressed.

Mayor Lynn Brownlee entertained a motion to adjourn the meeting. **Motion made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendricksen and motion carried to adjourn the meeting.**

**Signed, Lynn Brownlee, Mayor**

**Attested: Brenda Nielsen CGW, City Clerk/Treasurer**