

## Truman City Council Minutes October 7, 2024

The regular meeting was duly held at the Municipal Building Council Chambers on the 7<sup>th</sup> day of October, 2024 at 5:30 p.m.

Present: Mayor Jake Ebert, Councilors Patty Truax, Chris Mosloski, Brian Nickerson, and Ron Kelley.

Absent: None.

Staff present: Street Superintendent John Bosshart, Public Works Superintendent Brent Brown, City Clerk/Treasurer Melissa Sirovy, Deputy Clerk Carol Becker, Interim Police Chief Michael Schutz, Ambulance Director Josh Kitzerow.

Also present: Skye Flohrs, Kyle Liford, Caitlyn Carlson, Tim Akers.

Mayor Jake Ebert presided over the meeting, beginning at 5:30 p.m., opening with the Pledge of Allegiance.

### Approval of Agenda/Additions or Changes

Police Department quarterly update was moved to before the comment period. **Motion made by Truax, seconded by Nickerson to approve the agenda as amended. All ayes - motion carried.**

### Approve Minutes of Regular and Special Meeting

**Motion made by Truax, seconded by Nickerson to approve minutes of the September 16, 2024 Regular Meeting and the September 30, 2024 Special Meeting. All ayes - motion carried.**

### Police Department Quarterly Report

Interim Police Chief Michael Schutz reviewed the number of calls for service over the past quarter and details on nuisance properties he is working on. **Motion made by Kelley, seconded by Nickerson to accept the quarterly police report. All ayes – motion carried.**

### Public Comment

Skye Flohrs was present to ask about getting a credit for high water use on a past utility bill. **Motion made by Mosloski, seconded by Nickerson to credit the account for the excess water used above the average usage. All ayes – motion carried.** Kyle Liford asked for information on a high utility bill, and has continued concern over the storm sewer near his house. The electric meter was switched out and metered usage has remained consistent. Liford asked for an hour by hour usage report to help determine the cause of the spike. He was advised he could also watch the meter to monitor power use. Discussion continued about the storm sewer he feels is the cause of the water that backed up from the drain into his basement. Superintendent Brown advised he could use a hose to send water down the drain to see if it ends up in the storm or sanitary sewer line. It was agreed to do so at noon tomorrow. Brown advised that the budget for storm sewer maintenance has been increased and he is planning on a 4-year maintenance rotation going forward.

## Snow Removal Bids

Two bids were received for snow removal from private sidewalks over the 2024-2025 winter season. Truax Concrete Construction bid \$50.00 per hour, and WDads Turf and Snow bid \$50.00 per hour. Councilor Patty Truax abstained from discussion due to a conflict of interest. Past practice for tie bids has been to award the work based on past reliable performance for the work in question.

**Motion made by Nickerson, seconded by Kelley to accept the bid from Truax Concrete Construction. Motion carried 4-0, with Councilor Truax abstaining.**

## Fire Department Quarterly Report

No one was in attendance to provide the report.

## Ambulance Department Quarterly Report

Ambulance Director Joshua Kitzerow presented the quarterly department report. There have been 185 calls for service, down from last year. Council asked about billing cities who request Truman ambulance for mutual aid runs. Kitzerow said patients are billed for those services per the mutual aid agreements, but this is something he could look into. The concern was having those charges become bad debt. Kitzerow advised Jodi Fadness retired. Approval was requested to hire Dylan Kallemeyn pending a background check. Jillien Cornell is planning to return to the department under the new program that allows members to return within 10 years by taking the refresher. The department plans to purchase four radios at \$4,350 each using the department's public safety money. There is \$40,000 in reserves for radios and Kitzerow asked about buying additional radios with those funds. It was recommended that they wait to see how the new model radios operate before buying more. He was asked to bring it up at the next quarterly update. FEMA is asking for ambulance services that are willing to volunteer to help in Florida. There are department members willing to do so. Council consented and recommended using the second newest rig if they are called into service. Councilor Truax asked if the department could acquire an AED for the pool. It was decided to use one from a squad car for the pool. **Motion made by Kelley, seconded by Mosloski to hire Dylan Kallemeyn as an ambulance volunteer pending a background check. All ayes – motion carried.** A list of unpaid ambulance bills from 2022 was provided to council to write off as bad debt. **Motion made by Kelley, seconded by Mosloski to write off bad debt from 2022 of \$16,425.11. All ayes – Motion carried.**

8/9/2022	Sherman	\$1,188.00	10/8/2022	Scheerle	\$1,128.00
8/22/2022	Var Nadore	\$1,132.00	11/22/2022	Goering-Jaime	\$1,130.00
8/24/2022	Bakke	\$1,214.00	11/28/2022	Doyscher	\$99.16
8/28/2022	Reiman	\$882.00	12/14/2022	Thurman	\$1,134.00
9/13/2022	Bladen	\$113.70	12/15/2022	Graves	\$2,008.00
9/18/2022	Lidke	\$1,494.00	12/27/2022	Kendrick	\$1,134.00
9/18/2022	Leonard	\$305.00	12/30/2022	Salinas	\$870.00
9/27/2022	Atkinson	\$136.55	12/31/2022	Ramon	\$113.70
10/2/2022	Radenbaugh	\$1,140.00	12/31/2022	Tobin	\$325.00
10/7/2022	Reiman	\$878.00			

## Police Department Business

Mayor Ebert asked for comments regarding a lay-off date of November 1, 2024 for Interim Chief Michael Schutz. **Motion made by Mosloski, seconded by Nickerson to approve a lay-off date of November 1, 2024 for Interim Chief Michael Schutz. All ayes- motion carried.**

Councilor Chris Mosloski left the meeting at 6:25 p.m.

10/7/2024

## Public Works Quarterly Report

Public Works Superintendent Brent Brown reviewed Pay Request #4 for Mensing Construction for work completed on Jones Subdivision. A deduction of \$1,695 was made for a cost overrun on Geotek testing services, for which the contractor is responsible. **Motion made by Truax, seconded by Kelley to approve pay request #4 to Mensing Construction of \$35,309.70. All ayes – motion carried.** A council work session will be held on Tuesday, November 12<sup>th</sup> at 5:30 p.m. to discuss setting a price for lots in the Jones Subdivision. Wastewater line jetting has begun, with a goal of jetting a quarter to a third of the mains this fall. Oil was observed in one line and area businesses will be contacted to find the problem. Utility budgets are in process. Hydrant flushing is done. Work continues on the metering system. Fire hydrant replacement was discussed to determine if the water fund would pay the cost or if it should be split with other departments. The plan is to replace one each year at an estimated cost between \$14,000 and \$15,000. **Motion made by Truax, seconded by Nickerson to approve the plan with the cost split 50/50 with the street department.** Brown is considering repairing watermains in house when possible and is looking at equipment needed to do so. The jetter truck is too small for this purpose so he is considering buying a trash pump to use. It costs between \$8,000 and \$9,000 for a contractor to repair an average watermain break and most of the cost is equipment and labor. Rock and gravel would need to be stockpiled for this purpose and a location needs to be determined. In the electric department, meter replacement continues. Consideration is being given to getting rid of the load management system, and reworking the rebate program. Auditors were contacted to determine the best method to plan for capital improvements, like roof repair, to set funds away in reserve. This will be incorporated into the 2025 budget. In the street department, sealcoat and patching work was completed, curbs were painted, jetting was done, and street sweeping has started. Staff is working on the storm sewer line on 7<sup>th</sup> Street. Brown asked about selling surplus chip seal. Approval was given to do so. Street Superintendent John Bosshart advised the plow and wing for the loader may not be ready as early as expected. The cost is in the 2024 budget and payment will be made in December. Brown explained his plan to obtain bags of cold mix for off-season street repairs at an estimated cost of \$1,190. Approval was given for the purchase. FEMA is coming this week to go through the city's claim from flooding rains in June. Work continues with the MDH on the campground. Mayor Ebert requested that city staff clean out the old police building so it can be used for public works storage. Deputy Clerk Carol Becker reviewed adjusting entries that were made to utility bills over the past quarter.

## Renewal of Fire Department Certificate of Deposit

**Motion made by Truax, seconded by Nickerson to approve renewal of the certificate of deposit in the fire department reserve fund for a term of 36 months. All ayes – motion carried.**

## Resolution 2024-41 to Accept September Donations

**Motion made by Truax, seconded by Kelley to adopt Resolution 2024-41 to accept donations received in September. All ayes – motion carried.**

## Payment of Claims

**Motion made by Nickerson, seconded by Kelley to approve payment of claims. All ayes - motion carried.** Approved claims totaled \$222,114.27. Checks #42286 - #42290, #42292 - #42338, ACH #926E - #944E, #501571E and #501583E.

Discussion took place regarding engineering expenses of \$9,915 for a grant application submitted by CEDA in April. The grant was for the campground and pickleball funding and a decision is needed as to which reserve fund will pay that cost. More information will be obtained from CEDA and Bolton & Menk as to the work that was done. It was also discussed which funds would be used to pay for mosquito spraying prior to Truman Days. **Motion made by Truax, seconded by Kelley to use Graf Park reserve funds for that expense. All ayes – motion carried.**

Old Business

None.

New Business

Deputy Clerk Becker provided information on the Heat Share Program. In the past, the information was posted on the city website and Facebook page. It was decided to do the same this year.

The fax machine hasn't been working and the cost for Riverbend Business to add it to the copier is \$805.00. It was decided to look into cloud based faxing prior to making a decision.

A resignation letter was received from Administrative Assistant Raquel Ebeling. **Motion made by Nickerson, seconded by Truax to accept her resignation. All ayes – motion carried.**

Councilor Nickerson spoke about expansion of the campground, possibly using commercial development reserve funds. Donations were received for that project. Mayor Ebert agreed that this was the case and would like to see the donations used as intended. Nickerson would like to move forward with the project. No action was taken on the matter.

**Motion made by Truax, seconded by Kelley to adjourn. All ayes – motion carried. Meeting adjourned at 7:23 p.m.**

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Melissa Sirovy, City Clerk/Treasurer