

Truman Council Minutes

The regular meeting was duly held at the Fire Building and by electronic means remotely via Zoom on the 2nd day of November, 2020 at 5:30 o'clock P.M.

Present: Mayor Lynn Brownlee, Councilor Kathy Hendricksen, Councilor Brandon Mosloski, Councilor Jake Ebert, and Councilor Brian Nickerson

Staff present: City Clerk Brenda Nielsen, Deputy Clerk Thea Boesch, Brent Brown Utility Foreman, Chief Jobe, Assistant Ambulance Director Josh Kitzerow, Fire Chief Dave Bentz, City Auditor Greg Burkhardt (Burkhardt & Burkhardt)

Mayor Lynn Brownlee presided over the meeting, opening with the Pledge of Allegiance.

No comments made during community public comment.

Cleanup Properties

Discussion took place around the Repair, Raze, or Repair letters sent out to homeowners back in July. 109 W 2nd St S is up for back taxes and can be purchased on the upcoming tax forfeiture sale. 605 W Ciro St. the neighbor is looking to purchase, Chief Jobe was going to follow-up with the neighbor at 605 W Ciro St. **Motion made by Councilor Brandon Mosloski, seconded by Councilor Jake Ebert and motion carried to file a motion of summary enforcement on Property 102 West 1st Street South owned by Shirley Neuenschwander.**

Software Discussion

Greg Burkhardt from Burkhardt and Burkhardt discussed the city's needs for a software and the four categories you need to investigate in a software program. He explained how the current system is not meeting those four categories needs and the state standards for governmental accounting needed to run a City as it is only geared for Public Utility Commissions. **Motion made by Councilor Jake Ebert, seconded by Councilor Kathy Hendricksen and motion carried to approve the purchase of Banyon Software for \$23,250.00 with annual support of \$4,255.00 for a total of \$27,505.00 for a January payment from City Reserves and will be budgeted across departments for repayment over a few years.**

Fire Chief Dave Bentz discussed the fire department might be able to burn 605 w. Ciro St if the neighbor purchased instead of them demolishing the house keeping the cost down for them. Chief Jobe came back and confirmed the neighbor is in the process of purchasing the 605 W Ciro St. property. 109 W 2nd St south the City should wait for the tax forfeiture sale. **Motion made by Councilor Brandon Mosloski, seconded by Councilor Brian Nickerson and motion carried to table 605 West Ciro Street to await the purchasing of property and 109 West 2nd St South for the annual tax forfeiture sale.**

Utility Department

Brent Brown discussed the budget needs and trying to get the utility enterprise funds to balance for the 2021 budget and an infrastructure line item to repay the electric reserve for the Beemer invoice

for the CFS watermain break. Strategies of decreasing the electrical customer charge and bringing it as increase over to the water and sewer to help balance the budget was discussed.

The infrastructure line item will generate money to pay back the electrical reserves for the water department Beemer bill and create monies for upcoming infrastructure main breaks and repairs \$3.00 for Residential, \$3.75 for Small Commercial, and \$4.86 for Large Commercial. **Motion made by Councilor Jake Ebert, seconded by Councilor Brian Nickerson and motion carried to approve the infrastructure line item at \$3.00 for Residential, \$3.75 for Small Commercial, and \$4.86 for Large Commercial starting the first of the year.**

Brent Brown discussed the bill for Onsite Energy to continue to move forward with the CFS's electrical audit. He stated Heartland was going to offer an Economic Development grant to do so, however, the \$5,000 grant had been given out already for the City's campground. Brown proposed to use half of it for the CFS electrical audit as the City received the grant for the campground. **Motion made by Councilor Brandon Mosloski, seconded by Councilor Kathy Hendricksen and motion carried to use half (\$2,500) of the \$5,000 from the Economic Development grant from Heartland Energy to use for Onsite Energy to perform an electrical audit for CFS.**

Bau Property

Mayor Brownlee discussed the Bau property donation of 3.495 acres with an option to purchase the remaining acres. The entry parcel the City was concerned with is part of the 3.495 donation confirmed Mayor Brownlee as part of the original offer. **Motion made by Councilor Brandon Mosloski, seconded by Councilor Jake Ebert to approve the donation of 3.495 acres from Vernon and Delores Bau with formal resolution to follow after a formal land survey is complete.**

Discussion took place around the CARES Expenditures. The City had an invoice came in under \$8,000 of the original quote, leaving the City with more CARES fund to be used on other COVID-19 relief expenditures. **Motion made by Councilor Brandon Mosloski, seconded by Councilor Kathy Hendricksen and motion carried to approve the purchase of 2-thermometers, 2- gallons of disinfectant, 2- disinfectant foggers, 2-oxidatore O2 and CO2 sensor, 6- digital pens, and 1- annual subscription to Log Me In to help mitigate COVID- 19.**

Resolutions

Motion made by Councilor Jake Ebert, seconded by Councilor Brian Nickerson, and motion carried to approve Resolution No. 2020-29.

Resolution No. 2020-29

Resolution appropriating CARES FUNDS for COVID Expenditures

Motion made by Councilor Brian Nickerson, seconded by Councilor Brandon Mosloski, and motion carried to approve Resolution No. 2020-23.

Resolution No. 2020-30

Resolution appropriating CARES FUNDS for COVID Expenditures

Minutes

Motion made by Councilor Brandon Mosloski, seconded by Councilor Kathy Hendricksen, and carried to approve the minutes from the Regular Council meeting on October 19, 2020 with the approved corrections.

Utility & City Claims

Motion made by Councilor Brandon Mosloski, seconded by Councilor Brian Nickerson and motion carried to approve the Utility Claims.

Motion Made by Councilor Brandon Mosloski, seconded by Councilor Brian Nickerson and motion carried to approve the City Claims.

New Business

Relief Association discussed GASB 67/68 reporting concerns and having an increase for the retirement on the 2021 budget. They also want reassurance the \$5,000 was put back in the 2021 budget after be taking out for 2020 due to budget cuts.

Josh Kitzerow discussed the tanker & purchasing options for the tanker through the AFG FEMA grant they were approved for. They will bring back to the council information after the fire department has made more of group decision on the tanker choice for formal approval.

Fire Chief Bentz brought up the Northrop fire Invoice and how do we collect. Fire department would like a letter sent to the Northrop Council regarding Northrop elevator fire invoice.

Ambulance Assistant Director Josh Kitzerow discussed the hiring of Crystal Hotzler and getting her in to the Trimont class with the other new EMT's. Motion made by Councilor Jake Ebert, seconded by Councilor Kathy Hendricksen to Approve the new hire of Crystal Hotzler to Truman Ambulance pending a completed background check by Chief Jobe.

Councilor Brian Nickerson discussed his concerns with newspaper and the reporting done on The MN Para Roof Leak.

Discussion took place Around the leaking roof. The Clerk stated Schwickert's was here and inspected the roof and what the preliminary results found. They will a have a formal quote next week

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to the Clerk for the repairs needed. They will also include a budget estimate for a whole new roof for the council to consider for the future as the repairs will extend the roof life quite a few years.

Mayor Lynn Brownlee entertained a motion to adjourn the meeting. **Motion made by Councilor Jake Ebert, seconded by Councilor Brian Nickerson and motion carried to adjourn the meeting.**

Signed, Lynn Brownlee, Mayor

Attested:

Brenda Nielsen CGW, City Clerk/Treasurer