

**Truman City Council Minutes
December 20, 2021**

The regular meeting was duly held at the Municipal Building Council Chambers on the 20th day of December 2021 at 5:30 p.m. Meeting was called to order by Mayor Terry Bentele.

Present: Mayor Terry Bentele, Councilor Patty Truax, Councilor Brandon Mosloski, and Councilor Jake Ebert, Councilor Brian Nickerson

Staff present: Utility Billing Spec./Deputy Clerk Carol Becker, Administrative Assistant Sherry Hansen, Utility Foreman Brent Brown, Police Chief Justin Jobe, and Street Superintendent John Bosshart

Also Present: Jennifer Brookens, and Brooke Wohlrabe.

Mayor Terry Bentele presided over the meeting, beginning at 5:30, opening with the Pledge of Allegiance.

Agenda

Changes to the agenda: Under new business add Approval for Administrative Assistant job description, and copier discussion.

Approve Minutes

Motion made by Mosloski and seconded by Truax to approve the minutes of the December 2, 2021 Emergency meeting. All “ayes”, motion carried.

Motion made by Ebert and seconded by Nickerson to approve the minutes of the December 6, 2021 Regular meeting. All “ayes”, motion carried.

Motion made by Mosloski and seconded by Truax to approve the minutes of the December 13, 2021 Regular meeting. All “ayes”, motion carried.

Public Comment

None

Resolution #2021-21 Tax Levy

Tax Levy Resolution approved be roll call vote. Ebert, Mosloski, Truax, Nickerson, Bentele all ayes, motion carried.

Resolution #2021-22 Adopting Budget for 2022

Budget Resolution approved by roll call vote. Ebert, Mosloski, Truax, Nickerson, Bentele all ayes, motion carried.

Approve Utility Budget and Rate Schedule

Brent Brown reported on the utility budget and rates. All numbers below are based on the average customer of that category. Some commercial numbers are difficult to average due to the varying business need for usage.

Electric increase

- 2.63% residential
- 2.61% small commercial
- 1.46% large commercial

Water increase

- 1.63% residential
- 1.71% small commercial
- 1.99% large commercial

Waste water increase

- 2.63% residential
- 2.74% small commercial
- 2.35% large commercial

Overall increase:

- 2.51% residential
- 2.747 small commercial
- 1.57% large commercial

Motion made by Ebert, seconded by Nickerson to approve the utility budget. All “Ayes”, motion carried.

Heavens Table Food Shelf

Deb Adams, Treasurer, and Diane Mosloski, Board Member, from Heaven’s Table presented a request for partnership with them on a food outreach program. Heaven’s Table has received a grant that is being used to expand their presence in the County. What they would like to have is a local contact, and drop-off/pick-up point for a monthly distribution. The contact would gather names/HH info and contact Heaven’s Table with a number. Heaven’s Table will pack boxes. Heaven’s Table prefers that there be a community volunteer to pick the boxes up in Fairmont and deliver to Truman.

The grant does allow for mileage reimbursement. Dates/times can be set by the community coordinator.

During discussion, Justin Jobe offered to pick up the boxes and bring them to Truman, to the Municipal Building. The suggestion was for community pickup on the 2nd Wed of the month. The following day would be the Fireman's meeting, at which time the fire trucks are typically taken out, and undelivered boxes could be taken at that time. Heaven's Table would need to be notified the week before pick-up to assemble food boxes. There is an income limit of 300% FPG, however no one is turned down that has food needs.

Heaven's Table needs a letter of cooperation/partnership from the City. Sample will be e-mailed Justin Jobe.

Info can be put on facebook and website, and sent out with utility bills.

Heaven's Table also has a back-pack program, NAP for seniors, and a produce drop in Fairmont.

Motion made by Ebert, seconded by Truax to approve partnership with Heaven's Table. All "Ayes", motion carried.

Approve Fire Department Officers for 2022

Chief – Dave Bentz

1st Assistant Chief – Ron Kelley

2nd Assistant Chief – Josh Kitzerow

Safety Officer – Chad Truax

Captains – Brandon Mosloski, Jake Ebert, Jason Nickerson, Sam Mendenhall

Secretary – Kaleena Weins

Motion made by Nickerson, seconded by Bentele; Truax, Mosloski, Ebert abstained. Motion carried.

Approve Ambulance By-laws

Some discussion regarding Article I, Section 1, and Article IV section 2;, in addition to other concerns. Ambulance by-law committee to be invited back to the Jan 3rd meeting for better discussion. Carol will make contact.

Approve Liquor License for China Restaurant

The 'on-sale' and Sunday license have both been applied for. He has paid for both licenses. He can be refunded if the State denies his license. **Motion made by Mosloski, seconded by Ebert to approve the licenses pending approval by the State. All "ayes", motion carried.**

Approve City Financials

There were several questions regarding the reports. Carol will make contact with Greg Burkhardt to see if there is a simple explanation. If not, request if he would be available Jan 3rd at 4:30 to meet virtually with the Council. There are also some concerns that there may be issues related to the change in systems to be addressed and the last time he was in Truman was July.

Approve City Claims

Discussion regarding pool filter house heating, and Baseball Association utilities.

A motion was made by Ebert, seconded by Nickerson, to approve the claims totaling \$171,777.97 All ayes – motion carried.

Expert Billing Contract Renewal

Motion made by Ebert, seconded by Truax to approved the Expert Billing Contract. All “Ayes”, motion carried.

Step Rate Increase

Received letter from Step that the rates for 2022 will be increasing to \$15.50 per hour (from \$15.00 per hour). **Motion made by Mosloski, seconded by Nickerson to accept rate increase. All “ayes”, motion carried.**

LMC Liability Coverage form

The past selection was made again for this year. **Motion made by Mosloski, seconded by Truax to select “Does Not Waive the monetary limits on municipal tort liability” All “ayes”, motion carried.**

Old Business

Yohn Concrete has requested to place a portable concrete mixer batch plant. Location is currently zoned B1. Needs to be re-zoned to M-1. Planning & Zoning needs to meet to review the request. The property is adjacent to M1 zone. A dust collection system is needed, and reported that Yohn Concrete has one. EPA regulates the water run-off. Yohn needs to make contact with Brown to verify adequate power. The plant will include a truck shop, portable mixer. Thickened slab for set-up, no building to be constructed. There is a house in the area but it is not in a residential zone, it is in a B1 zone.

Requested that Planning & Zoning meet Thursday Dec 23rd at 5:30. Invite Nienhaus (building inspector) and Greiner (attorney) as well.

New Business

Due to current circumstances, it has been suggested that additional signers be added to the Profinium account. Suggested that Council Member Patty Truax and Deputy Clerk Carol Becker be added as signers. **Motion made by Ebert, seconded by Nickerson to approve adding Patty Truax & Carol**

Becker as signers to the Profinium account. Truax abstained, Mosloski & Bentele “ayes, motion carried.

Discussed wage increase for Justin Jobe, PT officers, and Sherry Hansen. Requested information on current wages to be brought to next meeting for discussion. Tabled to next meeting.

There has been a request for a sidewalk along Highway 15. There is no crosswalk or very little sidewalk. To move forward, John Bosshart will contact State DOT.

Patty Truax provided a job description for the administrative assistant position. Provided description and sample for advertising. **Motion made by Ebert, seconded by Nickerson to approve job description.**

Carol Becker reported that it has been discovered that a Canon copier/printer/scanner was approved in September of 2021 and scheduled to be delivered in Jan 2022, but does not appear to be in the budget. It is going to be billed in 2022. No action needed at this time

There is a sump pump that is being dispensed into the gutter and freezing over. It is believed there is an ordinance regarding winter discharge. This will be researched.

Halverson house may be used for fire practice. Need asbestos report, unsure if it has been returned. There is an excavating company that is willing to do some clean up and potential buyer.

Mayor Terry Bentele entertained a motion to adjourn the meeting. **A motion was made by Ebert, seconded by Truax to adjourn. All ayes - meeting adjourned at 7:29 p.m.**

Carol Becker, Deputy Clerk