

The regular meeting of the Truman City Council was held on Monday, July 6, 2020 at 5:30 p.m. at the Truman Fire Hall. The meeting was called to order by Mayor Brownlee.

Present: Councilors Ebert, Hendricksen, and Mosloski  
Absent: Councilor Nickerson

Also present were: J. Jobe, J. Bosshart, B. Brown, J. Kitzerow, D. Bentz, S. Egeness

1. MINUTES

Motion was made by Ebert, seconded by Hendricksen to approve the work session minutes, regular meeting minutes, and special meeting minutes. All ayes - carried.

2. PUBLIC COMMENT

Samantha Egeness was in attendance to talk about Spruce Up Truman. She spoke about the grants available for paint when doing projects such as Spruce Up Truman is doing. The city has received grant money for 39 gallons of paint for the projects that are being worked on. She spoke with Cathy Sorenson about the joining the committee and helped do some painting in town. She was wondering why we don't have more people to help with projects like the ones being done. We have many people that are unhappy with Truman, but how many of them volunteer to help. She was wondering if it is okay to go around and ask residents of Truman what they are unhappy about and see if they are willing to volunteer to help the city.

3. RURAL SERVICE DISTRICT HEARING

Monte, Thea, Lynn and City Attorney Derrick Greiner did a Rural Service District tour to look at the acres and make sure there were no changes from last year. The rural service ratio spreadsheet was presented to the council at 23%, as well as the offer of the 2020-1 Ordinance for Rural Service District. Motion was made by Mosloski, seconded by Hendricksen to approve the offer of Ordinance 2020-1. All ayes - carried.

4. MITIGATION PLAN ADOPTION

Abigail Nesbit, the Martin County Emergency Mgmt Director, was in attendance to talk to the council about the Hazard Mitigation Plan and what it means for the city. If the Multi-Jurisdictional Hazard Mitigation Plan is adopted, it means that the city would be eligible for mitigation grants in the event of a natural disaster. Motion was made by Ebert, seconded by Mosloski to approve Resolution No. #2020-08. All ayes - carried.

5. KIRK LANGVARDT - REQUEST FOR BAND

Discussion was held about the request from Kirk Langvardt to sell beer at the tournament being held at Rosburg Diamonds July 24<sup>th</sup> thru 26<sup>th</sup>, as well as have a band at Aardvark's Bar and Grill on Friday July 24<sup>th</sup>. Also, closing Second Street North in the evening hours of Friday July 24<sup>th</sup> for the band. There were concerns of how they would carry out the social distancing measures still in place because of COVID. Officer

Jobe presented Kirk and the council with guidelines from the MN Department of Health specifically for bars and outdoor venues. As long as Aardvarks follows their COVID Preparedness Plan and the CDC guidelines it would be permissible. Motion was made by Mosloski, seconded by Ebert to approve both requests. All ayes - carried.

6. QUARTERLY DEPARTMENT UPDATE

Fire Department - So far this year they have had 9 paged out calls, which is about average for this time of the year. Nobody from either department (Fire or Ambulance) has tested positive with COVID. They are back to having meetings & drills while following social distancing guidelines. August 1<sup>st</sup> they still have plans for the beer garden to be open for the Veterans Memorial Dedication, which was requested by Steve Fosness. They have been in contact with Derrick Greiner about it and he will provide some verbiage to put on signs that they will post in the beer garden. This may be their only fundraiser of the year because of no Truman Days and no Martin County Fair. We have 10 sets of turnout gear that are over 10 years of age, and by NFPA standards and OSHA they need to be replaced. So, they are working on getting sizes and preparing the order. Probably not enough money in the turnout gear funds but the remainder will be pulled out of the relief funds. Also, looking at replacing all the helmets as they are at 20 years old too. The two together would cost just under \$35,000.

Ambulance Department - So far this year we have had 104 calls, which is down from this time last year. Things are starting to pick up, so if this trend stays we should be around the 200 to 250 calls for the year, which is fairly normal for Truman. There may be a request from Fairmont for mutual aid from us due to staffing issues. Not confirmed yet. They never send a transfer out if they don't have enough people in town on call. Last year they had 53 transfers, not sure where we are this year. We were advised from Trimont that there might be an upcoming class for EMTs, so get more info on that and try to have some people attend. Definitely could use more EMTs, nice to have more come on board and get experience before we have people retire. Still working on a first responder course for a few firemen that are interested in taking. That would help with numbers for driving, which the state says we need 1 EMT in the back and we are allowed 1 first responder. Still doing the on-call schedule to ensure we have people on the weekends. We also demoed a power cot for a few weeks. Can purchase a demo cot which saves you \$1,000 but you lose 2 ½ years of warranty. Everyone tried out the power cot through runs. It has made an improvement on the runs. They no longer make the cot they have, so they can't get replacement parts. To purchase a new cot similar to what they have is approximately \$13,963, and the cost of the power cot is \$16,903 (comes with two batteries, the charger, two IV poles, and everything included with the cot). Put power cot in the primary rig, and then keep the primary cot in case something happens with the back-up cot. Need to figure out where the budget is for ambulance equipment before a decision can be reached. Also don't want to deplete the ambulance equipment fund as the next time we replace an ambulance we are looking at approximately \$175,000 to \$200,000. Still waiting on quotes for ambulances. Lewisville contract for mutual aid

- just recently they sold their ambulance to their joint power's agreement, the ones that do their fire department. Once they are finished with the contract, they will come back to us to send a cancel contract to the City of Lewisville and bring a contract to their joint powers. Will not change anything that we are doing, it's just who owns what now.

Street Department - Pool is open and going good. Sealcoating is slated for August. They contacted John a couple weeks ago and they were going to be in Butterfield working on a project and they were going to work our project into that one, however with rain delays that didn't happen. So, we are moved back to August. They still some patching to do yet. Wayne had just started spraying Ciro St again. John talked to someone from the county and last they heard was they weren't coming until end of July or beginning of August to do Ciro St. They had problems getting a milling machine in to start the project. Should see some of the ADA approaches being worked on prior to them coming in to start the street project. Going to start getting some vacuuming done. He has a couple catch basins that a little slow that need to be sucked out.

Police Department - Justin noted the need to have directions at the kiosk for the campers when depositing money into the box. He said he would type up some directions to put in the kiosk. Department continues with their sporadic day shifts. Possibility later this fall of another part-time officer to cover time off for Justin and Mike. Just a few fireworks complaints. More people out and about now so seeing a few more calls.

Utility Department - Continue to work on the metering, getting those cleaned up and the data entered. Only 12 electric meters left to replace and 300 water meters. Wastewater plant still waiting for pumps to get repaired and get them re-installed. We are monitoring what running one pump versus two is doing to the plant. Been running like this for a month now and so far, haven't seen anything in our sampling and we are still meeting our limits. So, then we can determine if we need to run two pumps or can we rotate them.

7. ECONOMIC DEVELOPMENT AUTHORITY BY LAWS

Since the EDA was dissolved there was a need to have new by laws written. Attorney Derrick Greiner provided us a draft for the council to review. The council was going to oversee the EDA instead of having a commission. Lynn is going to talk to Derrick about why we need this before council approval.

8. QUARTERLY DONATIONS

Motion was made by Mosloski, seconded by Hendricksen to approve Resolution #2020-06 - Quarterly Donations. All ayes - carried.

9. APPOINTING ELECTION JUDGES

Motion was by Hendricksen, seconded by Mosloski to approve Resolution #2020-07 - Appointing Election Judges. All ayes - carried.

10. UTILTIY BUSINESS

Request from Steven Schrunk for some clothing allowance for jeans that were ruined due to the scope of duties he is being asked to perform. General clothing usually is not covered by the clothing allowance. If it was PPE clothing that maybe different, however it isn't so the request was denied.

11. UTILITY CLAIMS

Ck #2824 - 2851 - \$19,946.47

A motion was made by Ebert, seconded by Hendricksen to approve the utility claims. All ayes - carried. Mosloski abstained from Boekett claim.

12. CITY CLAIMS

Ck #37952 - 37978 - \$44,426.00

Request to pull the check for Bolton & Menk to review with Nickerson. Need to find out if the portion of the EDA land that was surveyed should be covered by Kirk Langvardt. A motion was made by Ebert, seconded by Hendricksen to approve the city claims, with Bolton & Menk check being held. All ayes - carried.

Discussion also held about the LMC deductible for tree trimming claim by Fenner. While the utility department was doing tree trimming there was a branch that fell on the resident's vehicle scratching it. She contacted the city and a claim was reported to LMC. It has been noted that employees need to notify residents to move vehicles if trimming trees in the vicinity. Also, incidents such as these they should be noted and put in their employee file.

13. OLD BUSINESS

Brian Rahm did some tree/brush trimming and removal at the wastewater plant. He was able to do a lot in a little amount of time and did an excellent job. This would be something to utilize at the Ridgelawn Cemetery to remove trees for upcoming burial in August on the Southeast corner. Cost is around \$200 to \$250 an hour. Motion was made by Mosloski, seconded by Ebert to approve Brian Rahm to do 8 hrs of work at Ridgelawn Cemetery removing trees in the Southeast corner of the property with Wayne and Faith meeting with him prior to starting the project. All ayes - carried.

Discussion was held about sending out the Hazardous Property letters. Need to move forward with making a list of properties to send the letter too. Lynn will help with the list.

Audit report was not approved at the special meeting on July 29<sup>th</sup>. Motion was made by Kathy, seconded by Ebert to approve the 2019 Audit Report. All ayes - carried.

COVID Preparedness Plan was presented at the special meeting on July 29<sup>th</sup>, however, was not adopted into a resolution. Motion was made by Ebert, seconded by Hendricksen to approve Resolution #2020-05 adopting the COVID Preparedness Plan. All ayes - carried.

#### 14. NEW BUSINESS

The city is going to be getting funds from the state under the CARES Act. These funds are to be spent solely on COVID expenses that the city has incurred since the pandemic started. Departments are asked to notify Thea and Sherry if they have a list of expenses that can be covered by these funds.

Discussion held about getting a security camera for around town to try to catch vandalism that is occurring. Justin looked into the Verizon Arlo Go camera, which is a real time camera that has its own internal battery. You can move it anywhere and is completely wireless and cloud based. To purchase the camera is \$349 with a 1-year agreement, or \$399 full retail. Data plan is the same as a jet pack, \$39/month. Could use forfeiture money to invest in the security cameras. At next meeting we will look at the amount of funds available to pursue this.

Safety Coordinator at CFS wanted the city to be aware that they replaced the fuel tanks at the cardtrol site on CFS property. The new tanks are safety compliant and are double wall.

Mike Camlin request for tree removal on the boulevard was discussed. A motion was made by Ebert, seconded by Hendricksen to approve the request by Mike Camlin. All ayes - carried.

A motion was made by Ebert, seconded by Mosloski to approve advertising for a City Clerk as discussed in work session. All ayes - carried.

A motion was made by Ebert, seconded by Hendricksen to approve Brent Brown as the new Utility Foreman with Foreman wages as discussed in work session. All ayes - carried.

A motion was made by Ebert, seconded by Hendricksen to approve the extension letter for Mike Rhey to get his Class B CDL by August 1<sup>st</sup> as discussed in the work session. All ayes - carried.

No odor complaints for Prairieland for the month of June.

Discussion was held about hiring a cleaning person for the municipal building. The person currently doing it is no longer willing. Talked about hiring one person to do the City Hall, the Municipal Bldg, and the Community Bldg. The city will place aa ad to take bids for the position.

Ebert mentioned that it may have been an oversight however, the city did hire a company to do work for us and we are pursuing a lawsuit with that company. So, until the matter has been cleared up we will stop hiring them for the time being.

Bevcomm has started hooking up service to residents in town and Mosloski noted that the service is amazing.

It was also noted that Mosloski and Ebert received a call from a citizen praising Chief Justin Jobe for the way he conducted himself very admirably when working with a domestic abuse case.

15. CLOSED MEETING

A motion was made by Ebert, seconded by Mosloski to go into a closed session for an employee evaluation under MN Statue Section 13D.03.  
All ayes - carried.

Motion was made by Hendricksen, seconded by Ebert to open session.  
All ayes - carried.

16. ADJOURN

A motion was made by Ebert, seconded by Hendricksen to adjourn. All ayes - carried.  
Time - 7:45 p.m.

Thea Boesch, City Clerk-Treasurer